

1.4.03 | JUDICIAL CONFERENCE PRIVACY POLICY

In addition, the judiciary's Privacy Policy for Electronic Case Files prohibits filers from including any of the following criminal documents in the public file:

- (1) unexecuted summonses or warrants;
- (2) bail or presentence reports;
- (3) statement of reasons in judgment of conviction;
- (4) juvenile records;
- (5) identifying information about jurors or potential jurors;
- (6) CJA financial affidavits;
- (7) ex parte requests to authorize CJA services; and
- (8) any sealed documents, such as motions for downward departure for substantial assistance, plea agreements indicating cooperation, or victim statements.

Any reference to substantial assistance or cooperation with the government in criminal proceedings should be sealed in the parties' briefs.

(4th Circuit Court of Appeals // December 2023)

