

3.01 | COMPLAINT SECTION 1: CAPTION

IN THE UNITED STATES DISTRICT COURT
FOR THE _____ DISTRICT OF [STATE]

[Plaintiff's Name:
123 Street Name
City, State Zip Code],
Plaintiff,

vs.

[Defendant #1's Name: Case No. _____
456 Street Name
City, State Zip Code]: COMPLAINT

[Defendant #2's Name (If
applicable):
789 Street Name
City, State Zip Code],
Defendants.

You should list on page 1 of your complaint the name and address of the person filing the complaint (the plaintiff), and the names and addresses of all individuals or entities against whom you are seeking relief (the defendants).⁴

In certain kinds of cases, the parties are entitled to a jury trial. The best way to ensure your right to a jury trial is to make the demand when you file your complaint by either writing the words "Jury Trial Demanded" on the first page of your complaint or, if you are using a form complaint available from the Clerk's Office, by checking the option for a jury trial on the first page of the form complaint.

(Federal Bar Association: Access to Justice Task Force. © 2019.

Honorable Mention: USNYND, USCAND)

Footnotes

⁴ The name and address of each plaintiff and defendant may also be stated in numbered paragraphs in the complaint.

