

9 | DOCUMENTS UNDER SEAL

- 9.1. A motion to file documents under seal may be filed electronically unless prohibited by law, circuit rule, or Court order. Do not attach to the motion the sealed documents or documents requested to be sealed. Documents requested to be sealed must be submitted in paper format in a sealed envelope, and must be received by the clerk within 10 days of filing the motion. The face of the envelope containing such documents must contain a conspicuous notation that it contains "DOCUMENTS UNDER SEAL," or substantially similar language.
- 9.2. Documents filed under seal in the court from which an appeal is taken will continue to be filed under seal on appeal to this Court.

