

LOCAL RULE 02 | EMERGENCY HEARINGS

1. **SEE Administrative Order 2014-32 CIV; AO 2021-50 CIV**; please follow this link and read it in its entirety **BEFORE** filing an emergency motion. http://www.17th.flcourts.org/wp-content/uploads/2017/08/2014-32-civ_amended.pdf
2. After reading Administrative Order 2014-32 CIV; AO 2021-31 CIV, and you determine the emergency is **"a matter that will result in irreparable harm, death or result in a manifest injury if immediate relief is not afforded"** (5), you must fill out Form A, and follow the next steps.
 - a. "Matters which do not meet this definition shall not be submitted to the court as an 'emergency'" A.O. 2014-32 CIV (5).
3. **Please notify the Judicial Assistant immediately about your Emergency Motion once it has been e-filed. (div04@17th.flcourts.org)**
4. For any e-filed **TRUE EMERGENCY**, a courtesy copy of the Motion for Emergency Hearing shall be submitted to the court for review.
 - a. **In the event that the Court is NOT IN SESSION, such requests should be submitted by an attorney to Court Administration (20th Floor).**
5. The motion should indicate how much hearing time will be needed and include any supporting information which will help the Judge determine if the matter is an emergency.
6. A proposed order and envelopes must be supplied as well.
7. After the Judge has reviewed the motion, she will give instructions to the Judicial Assistant about setting the motion for hearing. The Judicial Assistant will then contact you with regard to the Judge's determination.

