

LOCAL RULE 02 | ON-LINE SCHEDULING OF SPECIAL SET HEARINGS

All (15) (30) and (45) minute requests for special set hearings shall be scheduled utilizing the Court's on-line scheduling system. It is imperative all counsel coordinate self-scheduling at a mutually agreeable time. Because Judge Tuter reserves time for Administrative matters as Chief Judge, blocks of time for special set hearings are available on Tuesdays, Wednesdays, and Thursdays. The moving party shall contact the other side to arrange a conference call or propose open dates to set the hearing.

Any party/counsel who does not return a written request to set a special set hearing within (2) business days entitles the moving party to pick a date and set the matter for a hearing:

Once the hearing has been scheduled, a courtesy copy of all pleadings including the Notice of Hearings shall be uploaded to the hearing event via CMS - supporting documents. The parties should be advised this procedure is established to accommodate attorney's requesting hearing time. Please utilize the same system to cancel any self-scheduled hearing.

