

LOCAL RULE 03 | SCHEDULING/PROPOSED ORDERS/E-FILING

The parties are required to utilize the online electronic scheduling system for the 17th Judicial Circuit "Case Management System" (CMS) to schedule hearings, Calendar Call and Trial, and to upload E-Orders. There will be no unilaterally set hearings.

All Agreed Orders, such as Final Orders of Dismissal, Final Judgements, Continuances, etc., and Ex-Parte Motions to Compel should be submitted electronically by uploading the Order on CMS. Do not submit duplicate orders if the party has submitted the Order electronically. When a party uploads an Order following a hearing, please include in the beginning of the Order any hearing date and the title of the motion the Court is ruling on as follows: THIS MATTER came before the Court for hearing on [insert hearing date] on the [insert title of motion].

Information is available regarding uploading proposed orders, supporting documents, and online scheduling, including how to videos at www.17th.flcourts.org, and click online scheduling system. For additional help or any other questions, please contact the Court's Judicial Information System (JIS) personnel at calendar@17th.flcourts.org.

