

LOCAL RULE 07 | SPECIAL SET HEARINGS - 15 AND 30 MINUTES

***As of November 1, 2022, special set hearings will be held in person.**

Special Set hearings (15 and 30 minutes) must be set utilizing the Court Management System (CMS). **Please do not contact the Court's Judicial Assistant to set or cancel same.** A courtesy copy must be uploaded through CMS no later than **five (5) working days** prior to said hearing. Failure to comply with [Local Rule 10A](#) may result in your case not being heard. *All cancellations must be done immediately on the Court Management System (CMS) by the setting party. NO ADD-ON OR CROSS-NOTICE OF HEARING PERMITTED.*

IT IS MANDATORY that all parties consult regarding availability of each attorney. Users may log on at the same time to see the Court's schedule of available times when selecting the date and time for a hearing.

ALL parties utilizing the Court Management System (CMS) shall certify that they have consulted with all other parties in obtaining the hearing time in the notice of hearing pursuant to [Local Rule 10A](#) which governs the Uniform Motion Calendar, Ex Parte Motions to Compel Discovery and Special Set Hearings.

Counsel, in good faith, shall secure the hearing time necessary to give all parties adequate time to argue the merits of the motion.

If pleadings are not filed with the Clerk of Court and uploaded to CMS your hearing will be cancelled.