

LOCAL RULE 00 | BASIC INFO

Michael A. Robinson
Circuit Court Judge
Seventeenth Judicial
Circuit in and for
Broward County, Florida



Broward County
Courthouse
201 S.E. 6th Street,
Room **14-150**/Courtroom
14-131
Fort Lauderdale, FL
33301
(954) 831-6362
div12@17th.flcourts.org
Mairale Dyson

Judicial Assistant, Mairale Dyson

(mdyson@17th.FLCourts.org)

IMPORTANT NOTE:

when emailing the Judicial Assistant please do the following:

1. On the subject line of the email type the Case Style and the Case Number;
2. In the body of the email confirm that all parties to the case (Plaintiff or Plaintiff's Attorney(s) and Defendant or Defendant's Attorney(s) are listed and copied to the email. Do not write anything else other than "see attached".
3. Confirm that whatever attachments, that may be added to the email, have been properly filed with the Clerk of the Court and served upon all parties to the case; and,
4. Please do not write comments in the body of the email as this type of communication is not shared with the Court.
5. If a cover letter accompanies the filed motion, please keep it simple.

(revised March 2023)



ALL JURY TRIALS ARE HELD IN COURTROOM WW#14150

PARTIES ARE REQUIRED TO UTILIZE THE ONLINE ELECTRONIC SCHEDULING SYSTEM FOR THE 17TH JUDICIAL CIRCUIT "CASE MANAGEMENT SYSTEM" TO SCHEDULE MOTION CALENDAR, SPECIAL SET HEARINGS, SCHEDULING CASES FOR TRIAL (CALENDAR CALL) AND UPLOADING E-ORDERS

No person can enter the courthouse without face covering.

Until further notice, ALL hearings will be held Via Division 13 ZOOM Video Conferencing

Please Note: DO NOT Send hard copies of pleadings, motions or supporting materials for any hearing. Parties shall upload all materials to be considered by the Court at least 4 days before the scheduled hearing. The Court does not have immediate access to Fedex, UPS and/or US Postal Service mail. Additionally, your Notice of Hearing must include the ZOOM link. Please do not notice any hearings in the courthouse.

UPLOADING DOCUMENTS FOR HEARINGS.

You may mail, fedex or email any documents for the hearing. Preferably they can be uploaded and they should also be filed with the Clerk of the Court.

Please use the below link to upload supporting documents to all hearings.

<http://www.17th.flcourts.org/attach-documents-2/>

Note: When looking for your case do not use the date of the case to look it up, use at least 30 days prior to the hearing.

If you have further questions on this or any other CMS issue please contact our IT department: calendar@17th.flcourts.org

