

LOCAL RULE 02 | HEARINGS

1) All persons present for a hearing will clearly and slowly announce their appearance: attorneys, court reporters, witnesses, notaries, interpreters etc.

2) The attorney who calls a witness must make arrangements to have the interpreter, court reporter and witness appear via Zoom.

3) Prior to the hearing, all exhibits shall be uploaded as "Supporting Documents" for the hearing/motion through the CMS portal. Agreed or Joint Exhibits shall be so titled. Opposed Exhibits shall be titled Proposed Defendant or Plaintiff's Exhibit and be prepared to lay a predicate for their admission. Use Bates numbers on all pages of all exhibits for identification.

See Administrative Order 2022-31-Gen, See Section II ADMISSION OF EVIDENCE for marking of exhibits. ALL EVIDENCE MUST BE PREMARKED with numbers.

4) The Court will no longer accept hard copies of motions and related papers. Upload memorandum or related papers as "Supporting Documents" for the hearing/motion through the CMS portal.

5) Hearings may only be canceled by the judge or use of Local Rule 10A.

6) Zoom requires extra courtesy. Wait until whoever is speaking stops before speaking, use only one audio source to avoid an echo, and stay muted until it is your turn to talk to avoid background noise.

Alternatives are Available:

If the parties file a written stipulation and notify the Court, they can waive their appearance and have the Court decide the issue on written motion and memorandum.

Upon request or sua sponte the Court may set Nonbinding Arbitration.

Court Call Access for Hearings: call them in advance to schedule at 888-882-6878 or scheduling online at www.courtcall.com



Judge Rodriguez Instructions to schedule a ZOOM Video Hearing:

CARLOS RODRIGUEZ is inviting you to a scheduled Zoom meeting.

<https://17thflcourts.zoom.us/j/277567705> (Click on this link)

Meeting ID: 277 567 705

**** NOTE NEW TOLL- FREE NUMBERS ****

(888) 475-4499 US Toll-free

(833) 548-0276 US Toll free

(833) 548-0282 US Toll-free

(877) 853-5257 toll-free

Find your local number: <https://17thflcourts.zoom.us/u/aJ0tiuv1V>

PLEASE SEE DIVISION 14 PROCEDURES NEXT

