

**LOCAL RULE 01 | MOTIONS – PAGE AND OTHER LIMITATIONS**

(a) In a motion or other application for an order, the movant shall include a concise statement of the relief requested, a statement of the basis for the request and citation to legal authority in support of the request. Motions set on motion calendar shall not exceed four (5) pages and motions scheduled for special set hearing shall not exceed ten (10) pages. All motions and responses shall be double-spaced with margins not less than one inch. Font size shall not be less than 12 points.

(b) Each party opposing a motion or application may file a response that includes citation to legal authority in opposition to the request. A response to a motion calendar matter shall not exceed three (3) pages and a response to a special set matter shall not exceed seven (7) pages.

(c) No party shall file any reply or further memorandum directed to the motion or response allowed in (a) and (b) unless the Court grants leave.

(d) A motion requesting relief from the page limitation shall not exceed two (2) pages, shall not include any attachments, and shall specify what efforts have been made to comply with the page limitation and the length of the proposed filing.

If the motion to exceed page limitations is unopposed, a hearing is not required and a copy of the motion and a proposed order may be emailed to the division email for the Court's review. If the motion is opposed, please set a hearing on UMC.

If the motion is granted, please upload a copy of the order granting the motion as a supporting document for the hearing.

(e) Page limitations set forth in these procedures do not include the caption or certificate of service. For example, if the motion for a special set hearing is a total of eleven (11) pages, but the caption consumes half a page, and the certificate of service consumes half a page, then the motion has met the ten (10) page limit for special set hearings.

(f) The length of the motion is not dispositive of whether the matter is appropriate for UMC or if it requires a special set hearing. Please be advised that the Court may require that a matter be specially set, even if the motion does not exceed the Court's page limitations.

