

LOCAL RULE 51 | UPLOADING ORDERS ELECTRONICALLY

ALL ORDERS MUST BE UPLOADED TO CMS WORKBENCH

UPLOADING ORDERS ELECTRONICALLY: ALL ORDERS must be submitted electronically through the Local Broward Portal ("CMS").

If you encounter technical difficulties with the online system, please email the Court's Judicial Information System (JIS) personnel for assistance at: calendar@17th.flcourts.org

AGREED ORDERS: All **AGREED ORDERS** must be submitted through CMS. For more information on how to submit Agreed Orders through CMS, please see:

[New Agreed Orders Training Guide](#)

The Court reserves the right to reject any Agreed Order and may set the matter for a hearing. Please Note: the Court disfavors Agreed Orders continuing trial or special set hearings.

PROPOSED ORDERS: All **PROPOSED ORDERS** must be submitted through CMS with a cover sheet stating the parties DO NOT AGREE. Subsequently the parties do not agree with the language of the Proposed Order that indicates the Court's ruling, each party must submit the Proposed Order with a cover letter advising the Court when the hearing was held, that the parties DO NOT AGREE, and that each party will be submitting a separate Proposed Order.

*****PLEASE NOTE*** THE PARTIES MUST INFORM THE COURT THAT THEY ARE SUBMITTING COMPETING ORDERS. ALSO PARTIES SHOULD COORDINATE SUBMITTING ORDERS, ONE RIGHT AFTER THE OTHER ONE TO INSURE COURT SEES BOTH ORDERS WHEN REVIEWING.**

If you encounter technical difficulties submitting an order or uploading documents to CMS, please send an e-mail to calendar@17th.flcourts.org for further assistance.

