

LOCAL RULE 42 | CONFIDENTIAL PLEADINGS

If you wish to file confidential pleadings, you must schedule a hearing on UMC, inform the Judge what documents need to be confidential, then the judge will issue an order notifying the clerk's office. Please follow the procedures below:

1. Check the Clerk's system to be sure that the Judge's order is filed.
2. Go to the Attorneys Portal and look under forms for "Notice of Confidential Information within Court Filing".
3. When locating the Notice, list the documentation to be sealed, and write on the Notice "See Judge's Order on file" and then file the Notice of Confidential with the documentation in the Clerk's Office.
4. If you need assistance you can call 954-831-5795.

