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**BROWARD COUNTY LOCAL RULES OF COURT  
DIVISION “27” (BIDWILL)  
(ALL-IN-ONE)**

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{LAST UPDATED: 10/1/2022}

E: TextBookDiscrimination@gmail.com  
W: www.TextBookDiscrimination.com

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**BROWARD COUNTY RULES OF COURT**

**DIVISION** 27

**JUDGE** MARTIN J. BIDWILL

**LAST UPDATE** 10/1/2022



**LOCAL RULE 00 | BASIC INFO**

**Martin J. Bidwill**  
Circuit Court Judge  
Seventeenth Judicial Circuit  
in and for Broward County,  
Florida



Broward County  
Courthouse  
201 S.E. 6th Street,  
Room **16-133**/Courtroom  
**16-175**  
Fort Lauderdale, FL  
33301  
(954) 831-6362  
[Div05@17th.FLCourts.org](mailto:Div05@17th.FLCourts.org)

The Seventeenth Circuit has now established a zoom platform for each division to conduct hearings. This procedure will remain in place until further notice. As a result, anyone wishing to appear before the Court **MUST** enter the zoom meeting at the time of the scheduled hearing. Attorneys or parties can enter using a webcam or via phone (for audio only). Thank you for your assistance. Here is the zoom address for Judge Bidwill's hearings:

**MARTIN BIDWILL is inviting you to a scheduled Zoom meeting.**

Topic: Judge Bidwill Docket

Join Zoom Meeting

<https://17thFLCourts.zoom.us/j/232523414>

**Meeting ID: 232 523 414**

Dial by your location or the following toll free numbers:

(888) 475-4499 US Toll-free

(833) 548-0276 US Toll-free

(833) 548-0282 US Toll-free

(877) 853-5257 US Toll-free

**One tap mobile**

+1 312 626 6799, 232523414# US (Chicago)

+1 646 876 9923, 232523414# US (New York)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)



+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

**Meeting ID: 232 523 414**

Find your local number:

<https://17thFLCourts.zoom.us/j/aeoQXdnJB>

Please note: All hearing materials shall be submitted to the Court as a supporting document in the 17th Circuit CMS system for the specific hearing. DO NOT send hard copies to the Court. Any communication to the court may be submitted via email at [Div05@17th.FLCourts.org](mailto:Div05@17th.FLCourts.org) or [Div27@17th.FLCourts.org](mailto:Div27@17th.FLCourts.org).

Please Note: hearings using ZOOM video may not be electronically recorded.

For Hearings Requiring Court Reporters:

Parties who desire a Court Reporter will make the necessary arrangements with the Court Reporter to appear by ZOOM at all hearings.

- The Court Reporter will announce their presence.
- Any witness(es) or interpreter will announce their presence, the attorneys must ensure a person authorized to give oaths is present.
  - o Please see: [Supreme Court of Florida, Administrative Order No. AOSC20-16](#).

**LOCAL RULE 01 | ANNOUNCEMENT DIRECTED TO ALL PERSONS APPEARING BY ZOOM CONFERENCE**

PLEASE:

- 1) Be considerate and let others finish making their arguments/thoughts without interruption before responding.
- 2) State your name when you begin to speak, especially in multi-party hearings and when a court reporter is in attendance.
- 3) Please be patient, especially on Uniform Motion Calendar, the Court is attending to multiple matters at the same time.
- 4) Mute your phone or computer and please be mindful of background noise when you are not speaking.
- 5) When attending hearings via ZOOM, please remember that you are on camera and everyone involved can see you. If you do not want to be seen you can click on the icon to just attend via audio.

Thank you for your cooperation. We hope you and your families remain healthy and stay safe.



## LOCAL RULE 02 | SCHEDULING PROCEDURES

### PROCEDURES ARE AS FOLLOWS:

#### ONLINE SCHEDULING IS REQUIRED FOR MOTION CALENDAR, SPECIAL SET HEARINGS, AND SCHEDULING CASES FOR TRIAL

see "Online Scheduling" at [www.17th.FLCourts.org](http://www.17th.FLCourts.org). If you encounter technical difficulties, contact the Court's Judicial Information System (JIS) personnel for assistance at [www.calendar@17th.FLCourts.org](mailto:www.calendar@17th.FLCourts.org).)

See [Local Rule 10A](#)

(<http://www.17th.FLCourts.org/Local Rule 10A.pdf>)

To operate the new electronic equipment in the new courtroom to be used during hearings and trials. Here is the link for Evidence Presentation System:

#### [Tutorial: Evidence Presentation System](#)

DO NOT EMAIL NOTICE OF HEARINGS, MOTIONS, ETC., THEY WILL NOT BE PRINTED. PLEASE UPLOAD COURTESY COPIES TO THE COURT MANAGEMENT SYSTEM (CMS) AS SUPPORTING DOCUMENTS FOR THE HEARING. NO HARD COPY IS NEEDED.





### **LOCAL RULE 03 | E-ORDERS/AGREED ORDERS**

Agreed and Proposed Orders shall be submitted to the Court via the 17th Judicial Circuit CMS system. The Court strongly encourages uploading the motion, and a cover letter explaining the circumstances that led to the submission of the order. Alternatively, such information can be provided in the body of the order. No paper proposed orders shall be submitted to the Court.



**LOCAL RULE 04 | EX PARTE MOTIONS**

Ex Parte Motions To Compel Discovery should not be submitted to the Court until the motion is docketed by the clerk



## LOCAL RULE 05 | MOTION CALENDAR HEARINGS

8:45 AM, MONDAY - THURSDAY

All Uniform Motion Calendar and Special Set Hearings for 15 or 30 minutes must be scheduled using the Online Scheduling system. No Courtesy copies shall be submitted to the Court. All materials shall be uploaded as supporting documents in the CMS system. The issues before the court on UMC are those that may be heard and resolved by the court within (5) minutes. No more than two motions may be noticed for a case on motion calendar.

We understand and expect that many cases will settle after placement on a trial docket. However, we expect that if your case does resolve, as a professional courtesy to the court, a phone call or an e-mail will be placed to the judicial assistant as soon as possible. Further, hearing time is a premium. If a hearing is cancelled, please provide the courtesy of cancelling in the CMS system.



## **LOCAL RULE 06 | SPECIAL SET HEARINGS PROCEDURES**

Special Set Hearings are available to be set at [www.17th.FLCourts.org](http://www.17th.FLCourts.org) and not by calling chambers. Slots do open as attorneys cancel hearings so keep checking if you need an earlier date. Do not attempt to set hearings longer than 30 minutes by trying to piggyback two or more 30-minute hearings.

Any add-on motions to the special set docket must be authorized by Judge Bidwill, no later than 5 days prior to the hearing. You will need to upload a copy of the motion you wish to add-on, along with a cover letter (as supporting document) advising same and if the motion will require any additional time and if so, how much extra time.



## **LOCAL RULE 07 | EMERGENCY MOTIONS**

Follow *Administrative Rule*, 2014-32-Civ.

The Judicial Assistant is not permitted to schedule any emergency hearings without approval. In order to obtain a hearing time for an "Emergency Hearing", please email the division ([Div05@17th.FLCourts.org](mailto:Div05@17th.FLCourts.org)), with a copy of the motion and other supporting documentation, along with a cover letter advising how much time is requested for the hearing - taking into account the amount of time that may be required by all potential parties. After review of the motion, instructions will be provided to the Judicial Assistant as to whether grounds sufficiently set forth a need for an "emergency" setting, and you will then be contacted. If an Emergency Hearing is deemed appropriate, the Judicial Assistant will then contact you to schedule a hearing when sufficient if time is available.



## **LOCAL RULE 08 | MOTIONS TO WITHDRAW**

Unless a New Lawyer is substituting, the Motion to Withdraw must be set for a hearing with Notice to all. All Orders for Pro-se parties must include a paragraph that states:

ALL FUTURE PLEADINGS FOR THE [PARTY] SHALL BE SERVED  
UPON [NAME, ADDRESS, PHONE NUMBER AND EMAIL ADDRESS OF  
FORMER CLIENT].

If You Submit an AGREED ORDER, the client's signature or consent is required in the motion.



**LOCAL RULE 09 | MOTIONS FOR REHEARING/RECONSIDERATION**

Follow Seventeenth Circuit Administrative Order, AO NO. 2022-5-GEN, in that the Party shall not set the hearing: the Court will decide whether to set a hearing.



**LOCAL RULE 10 | PROPOSED ORDERS (NON-AGREED ORDERS)**

Non-agreed proposed orders submitted after a hearing stating the Court's ruling, shall be submitted with a cover letter uploaded as a supporting document reflecting that the hearing was held and when it was held.

If any party objects to the Proposed Order, please reflect on the cover letter advising the Judge that the parties DO NOT AGREE and will be submitting another Proposed Order.





## **LOCAL RULE 11 | AGREED ORDERS**

Agreed Orders can be submitted through the CMS E-Portal. The Court reserves the right to reject any agreed order and may set the matter for a hearing. For more information on how to submit Agreed Orders, please see:

[New Agreed Orders Training Guide - Updated](#)



## **LOCAL RULE 12 | CASE MANAGEMENT CONFERENCES**

Fla. R. Civ. P. 1.200(a) and (b), if you are ordered to appear in court on a case management conference, your court appearance is MANDATORY, unless an Order of Dismissal is entered. Failure to appear at a case management conference will result in sanctions, including dismissal or striking of pleadings per Rule 1.200(c).



**LOCAL RULE 13 | LACK OF PROSECUTION AND NOTICE OF HEARING**

Fla. R. Civ. P. Rule 1.420(e) - If you received a Notice of LOP, and you file a pleading within the time set forth herein, the scheduled hearing IS NOT CANCELLED. The scheduled hearing will go forward as a Case Management Conference per Fla. R. Civ. P. Rule 1.200(c) to determine the status of the case.



**LOCAL RULE 14 | MOTIONS FOR NEW TRIAL**

(see Fla. R. Civ. P.: Rule 1.530, Fla. R. Civ. P., entitled "Motions for New Trial and Rehearing", subsection (b)).

All motions must be served not later than 10 days after the return of the verdict in a jury action or the date of filing of the judgment in a non-jury action.



**LOCAL RULE 15 | ALL FEE HEARINGS NEED TO BE SET BY THE COURT**

The Court will enter a detailed scheduling order in advance of any hearing.



**LOCAL RULE 16 | ALL FEE HEARINGS NEED TO BE SET BY THE COURT**

The Court will enter a detailed scheduling order in advance of any hearing.



## **LOCAL RULE 17 | CANCELLATION OF ANY HEARING**

Should any scheduled hearing become unnecessary the scheduling party shall immediately cancel said hearing using the CMS system, notify all parties, and file the appropriate notice of cancellation. Special set scheduling is for the benefit of the users. Once you have secured hearing time, please do not contact the judicial assistant to confirm any hearing. If a hearing is cancelled by the Court, the On-Line Scheduling system will generate an e-mail notice to the setting party and the setting party shall notify all parties of the cancellation and reset the matter. Please email JA when cancelling a special set hearing so the Judge is advised that the hearing had been cancelled and he is not waiting for parties to attend said hearing.

Further, all special set hearings greater than 30 minutes must be coordinated with the Judicial Assistant. Please send an email (listed above) with the case # and name, reason, and amount of time needed. Your office will be emailed or called to coordinate a date.

All counsel must consult to clear dates to make sure that you do not try to squeeze a hearing into a time slot that does not provide adequate time to resolve the motion! No "add-on's" will be permitted without approval of the court. If the matter settles, or you need to obtain a new date, you must notify the judge's office within 24 hours of the hearing.

Hearings that have been posted to the Special Set Docket may only be cancelled by parties if an agreement on the merits has been reached and the parties have entered into a written stipulation, or with court approval (Local Rule 10A).

The courts are overburdened with an increased caseload. If you do not cancel specially set hearings, it causes a waste of judicial resources, as other litigants would likely be unable to utilize the time set aside.

All parties must confer prior to scheduling the hearing and in good faith attempt to reach a resolution of the issues.



**LOCAL RULE 18 | ASBESTOS SPECIAL SET DOCKETS**

|                    |                       |
|--------------------|-----------------------|
| DECEMBER 20, 2022  | 1:30 P.M.             |
| JANUARY 31, 2023   | 1:30 P.M.             |
| FEBRUARY 28, 2023  | 1:30 P.M.             |
| APRIL 4, 2023      | 1:30 P.M.             |
| MAY 2, 2023        | 1:30 P.M.             |
| MAY 30, 2023       | 1:30 P.M.             |
| JULY 6, 2023       | 1:30 P.M. (THURSDAY)  |
| AUGUST 29, 2023    | 1:30 P.M.             |
| SEPTEMBER 26, 2023 | 1:30 P.M.             |
| NOVEMBER 1, 2023   | 1:30 P.M. (WEDNESDAY) |
| NOVEMBER 28, 2023  | 1:30 P.M.             |





## LOCAL RULE 19 | SPECIAL SET HEARINGS PROCEDURES

Special Set Hearings up to thirty (30) minutes must be scheduled online only. All motions for Special Set must be filed and docketed prior to setting a hearing. Please do not special set if the motion has not been filed and docketed.

Parties may not "add-on" motions without the approval of Judge Bidwill, no later than five (5) days prior to the hearing. No additional time will be allocated because of an add-on without the Court's approval. You will need to send a copy of the motion you wish to add-on, along with a cover letter advising same and if the motion will require any additional time, and if so, how much extra time to: [Div27@17th.FLCourts.org](mailto:Div27@17th.FLCourts.org).

All counsel must consult to clear dates to make sure that you do not try to squeeze a hearing into a time slot that does not provide adequate time to resolve the motion! No "add-ons" will be permitted without approval of the court. If the matter settles, or you need to obtain a new date, you must notify the Judge's office within twenty-four (24) hours of the hearing, otherwise sanctions may be imposed. Hearings that have been posted to the Special Set Docket may only be cancelled by parties if an agreement on the merits has been reached and the parties have entered into a written stipulation, or with court approval. See ([Local Rule No. 10A](#)).

All special set hearings greater than thirty (30) minutes must be coordinated with the Judicial Assistant. Please send an e-mail to [Div27@17th.FLCourts.org](mailto:Div27@17th.FLCourts.org) with the case number, name, reason, and amount of time needed. The moving party will be contacted with further instructions.

### ***Fee Hearings must be set by the Court.***

*ALL PARTIES MUST CONFER PRIOR TO SCHEDULING THE HEARING AND, IN GOOD FAITH ATTEMPT, TO REACH A RESOLUTION OF THE ISSUES. IT IS MANDATORY THAT ALL PARTIES CONSULT REGARDING AVAILABILITY OF EACH COUNSEL. DO NOT SET A HEARING WITHOUT COORDINATING IT WITH OPPOSING PARTY.*



## **LOCAL RULE 20 | TELEPHONIC APPEARANCES**

Phone appearances are not permitted unless arranged previously with the Court and with advance notice to opposing counsel. Requests for phone hearings will be addressed in accordance with Florida Rule of Judicial Administration 2.530. The party requesting to appear by phone shall notify the Court via e-mail prior to the hearing at [Div27@17th.FLCourts.org](mailto:Div27@17th.FLCourts.org). A direct contact number must be provided to the Court. In the event multiple parties wish to appear by phone, it will be counsel's responsibility to coordinate setting up a conference call and providing the phone number and access code to the Court. Judge Bidwill will initiate the call from the bench.



## **LOCAL RULE 21 | CASE MANAGEMENT CONFERENCES**

All counsel and any self-represented parties **MUST** appear at the hearing and have their calendars to schedule future matters. This hearing may be cancelled:

- (1) if the action is settled and a final order of dismissal is issued; or
- (2) if the action is dismissed.

All counsel have the responsibility to inform the Court of a settlement of the case. All counsel shall serve any self-represented parties with the Order Setting Case Management Conference, within five (5) days of receipt.

*FAILURE TO APPEAR AS DIRECTED MAY RESULT IN THE DISMISSAL OF THE ACTION OR OTHER SANCTIONS.*



## **LOCAL RULE 22 | EMERGENCY HEARINGS**

The Judicial Assistant is not permitted to schedule any emergency hearings without approval. In order to obtain a hearing time for an "Emergency Hearing," please provide the Court with a copy of the motion and other supporting documentation, along with a cover letter advising how much time is requested for the hearing - taking into account the amount of time that may be required by all potential parties. After review the motion, instructions will be provided to the Judicial Assistant as to whether grounds sufficiently set forth a need for an "emergency" setting. If an Emergency Hearing is deemed appropriate, the Judicial Assistant will contact the moving party with further instructions.

*PLEASE READ ADMINISTRATIVE ORDER NUMBER 2014-32-CIV IT IN ITS ENTIRETY BEFORE FILING AN "EMERGENCY" MOTION.*



## **LOCAL RULE 23 | CANCELLATIONS**

We understand and expect that many cases will settle after placement on a trial docket. However, as a professional courtesy to the Court, a phone call or an e-mail must be placed to the Judicial Assistant as soon as possible, so that we can properly manage the rest of our docket.

Should any scheduled hearing become unnecessary the scheduling party shall immediately cancel said hearing through CMS, notify all parties, and file the appropriate notice of cancellation. Special set scheduling is for the benefit of the users. Once you have secured hearing time, please do not contact the Judicial Assistant to confirm any hearing. If a hearing is cancelled by the Court, CMS will generate an e-mail notice to the setting party and the setting party shall notify all parties of the cancellation and reset the matter.

Any Special Set Hearings, of more than one (1) hour cannot be cancelled unless ordered by the Court or if the parties have an agreed order resolving or withdrawing with prejudice all matters noticed for the Special Set Hearing time.

THE COURTS ARE OVERBURDENED WITH AN INCREASED CASELOAD. IF YOU DO NOT CANCEL SPECIALLY SET HEARINGS, IT CAUSES A WASTE OF JUDICIAL RESOURCES, AS OTHER PARTIES WOULD LIKELY BE UNABLE TO UTILIZE THE TIME SET ASIDE.



## **LOCAL RULE 24 | TRIAL PROCEDURES FOR JURY & NON-JURY TRIALS**

Pursuant to Administrative Order Number 2014-2-Civ, the parties must agree to a trial date. The parties are to agree to a calendar call/trial period and then prepare the order on the online system. The order is to be sent to Judge Bidwill electronically for signature, once signed, the order will be sent to all parties electronically. If any party has a conflict with a scheduled trial date, a motion directed thereto must be filed and heard at Motion Calendar prior to the date of Calendar Call.

*Cautionary Note:* The order of the cases placed on any particular docket does not necessarily reflect the order in which the cases will be selected for trial (except for Special Set). The order will be determined at Calendar Call.

### **Trial Pool:**

If your case is not selected as the first case for trial at the Calendar Call, it is very likely that your case will be placed in the Civil Trial Pool, where other Judges with time available will be assigned your case for trial. Therefore, be prepared! You must not assume your case will not be reached. Your case may be called for trial during any day of the docket.

### **Rolling Over of Cases Not Reached:**

It is customary for the Court to roll-over all cases not reached on a particular docket to the very next trial docket. If your case is not reached on any particular trial docket, the Court will generally issue an order specifying a new trial docket. If you have not received such an order within ten (10) days of the end of the last calendar, call the Judicial Assistant to inquire when your case will be re-set.

*ALL CONTINUANCES REQUIRE A HEARING ON THE UNIFORM MOTION  
CALENDAR.*



**LOCAL RULE 25 | TRIAL DOCKETS AND CALENDAR CATRIAL DOCKETS AND  
CALENDAR CALL DATES FOR 2022 THROUGH 2023**

**CALENDAR CALLS WILL PRESENTLY BE HELD VIA OUR ZOOM LINK**

|                     |               |          |          |
|---------------------|---------------|----------|----------|
| Calendar Cal-March  | Calendar Cal- | 3-25-22  | 9:30 AM  |
| For Trial-April     | For Trial-    | 4-4-22   | 4-21-22  |
| Calendar Cal-April  | Calendar Cal- | 4-22-22  | 9:30 AM  |
| For Trial-May       | For Trial-    | 5-2-22   | 5-26-22  |
| Calendar Cal-May    | Calendar Cal- | 5-20-22  | 9:30 AM  |
| For Trial-June      | For Trial-    | 6-6-22   | 6-23-22  |
| Calendar Cal-June   | Calendar Cal- | 6-24-22  | 9:30 AM  |
| For Trial-July      | For Trial-    | 7-5-22   | 7-21-22  |
| Calendar Cal-July   | Calendar Cal- | 7-29-22  | 9:30 AM  |
| For Trial-August    | For Trial-    | 8-1-22   | 8-25-22  |
| Calendar Cal-August | Calendar Cal- | 8-26-22  | 9:30 AM  |
| For Trial-September | For Trial-    | 9-6-22   | 9-22-22  |
| Calendar Cal-       | Calendar Cal- | 9-23-22  | 9:30 AM  |
| For Trial-          | For Trial-    | 10-3-22  | 10-27-22 |
| Calendar Cal-       | Calendar Cal- | 10-28-22 | 9:30 AM  |
| For Trial-          | For Trial-    | 11-7-22  | 11-23-22 |
| Calendar Cal-       | Calendar Cal- | 11-18-22 | 9:30 AM  |
| For Trial-          | For Trial-    | 12-5-22  | 12-15-22 |
| Calendar Cal-       | Calendar Cal- | 12-16-22 | 9:30 AM  |
| For Trial-          | For Trial-    | 1-2-23   | 1-26-23  |
| Calendar Cal-       | Calendar Cal- | 1-27-23  | 9:30 AM  |
| For Trial-          | For Trial-    | 2-6-23   | 2-23-23  |
| Calendar Cal-       | Calendar Cal- | 2-24-23  | 9:30 AM  |
| For Trial-          | For Trial-    | 3-6-23   | 3-30-23  |
| Calendar Cal-       | Calendar Cal- | 3-31-23  | 9:30 AM  |
| For Trial-          | For Trial-    | 4-10-23  | 4-27-23  |



|               |               |          |          |
|---------------|---------------|----------|----------|
| Calendar Cal- | Calendar Cal- | 4-28-23  | 9:30 AM  |
| For Trial-    | For Trial-    | 5-1-23   | 5-25-23  |
| Calendar Cal- | Calendar Cal- | 5-26-23  | 9:30 AM  |
| For Trial-    | For Trial-    | 6-5-23   | 6-29-23  |
| Calendar Cal- | Calendar Cal- | 6-30-23  | 9:30 AM  |
| For Trial-    | For Trial-    | 7-10-23  | 7-27-23  |
| Calendar Cal- | Calendar Cal- | 7-28-23  | 9:30 AM  |
| For Trial-    | For Trial     | 8-7-23   | 8-24-23  |
| Calendar Cal- | Calendar Cal- | 8-25-23  | 9:30 AM  |
| For Trial-    | For Trial-    | 9-5-23   | 9-21-23  |
| Calendar Cal- | Calendar Cal- | 9-22-23  | 9:30 AM  |
| For Trial-    | For Trial-    | 10-2-23  | 10-26-23 |
| Calendar Cal- | Calendar Cal- | 10-27-23 | 9:30 AM  |
| For Trial-    | For Trial-    | 11-6-23  | 11-22-23 |
| Calendar Cal- | Calendar Cal- | 11-17-23 | 9:30 AM  |
| For Trial-    | For Trial-    | 12-4-23  | 12-21-23 |

Pursuant to this Court's ORDER REGARDING SUBSTITUTION OF COUNSEL IN DIVISION (27), dated March ##, 2018, any counsel seeking to substitute in as counsel of record to any party in a case pending in Division (27) shall file an executed stipulation of substitution of counsel. Upon the filing of the stipulation, the Clerk of Court is DIRECTED to substitute the new counsel for the current counsel in each case. Counsel need not file a motion seeking approval of the substitution, as an order approving the substitution is no longer necessary to effectuate the substitution.





## **LOCAL RULE 26 | MOTIONS FOR REHEARING**

Motions for Rehearing/Reconsideration/Clarification, etc. will not be heard on Motion Calendar. Pursuant to Local Rule No. 7, these types of motions must be submitted to the Judge for his review and a hearing will be set by the Court, if necessary. See Admin. Order 2010-47-Gen.



## **LOCAL RULE 27 | MOTIONS FOR NEW TRIAL**

All motions must be served not later than ten (10) days after the return of the verdict in a jury action or the date of filing of the judgment in a non-jury action. See Fla. R. Civ. P. 1.530(b) ("A motion for new trial or for rehearing shall be served not later than 15 days after the return of the verdict in a jury action or the date of filing of the judgment in a non-jury action.").



**LOCAL RULE 28 | EX-PARTE COMMUNICATIONS**

Please do not ask the Judicial Assistant or other court personnel to communicate any message to the Judge. This is prohibited Ex-Parte Communication. The Court's staff is not permitted to relay Ex-Parte information to the Judge.

Hearing Request: please submit the motion for the Judge's review; the moving party will be contacted with further instructions.



**LOCAL RULE 29 | TELEPHONE CALLS TO CHAMBERS**

Calls to chambers should only be made when necessary; the procedures outlined herein must be followed; and the calls must be brief! The Court does not want to be discourteous, however, a good portion of a Judicial Assistant's day is taken up answering questions that are answered by simply reading the information contained on the Court's website.

Do not ask the Judicial Assistant questions on how to proceed with the case, she is not allowed to give any legal advice.

**Reminder:** At the present time, due to the enormous volume of orders received and processed on a daily basis, it is impossible to determine if your order has been signed and/or sent out. Please do not call to inquire whether the Judge has signed a particular order or received a hand delivery. All approved electronic agreed orders are transmitted instantaneously via e-mail when approved by the Court.

| <b>(2022 -2023)</b>                                                    |                          |
|------------------------------------------------------------------------|--------------------------|
| <i>The Broward County Courthouse is closed on the following dates:</i> |                          |
| 11/24/22                                                               | THANKSGIVING             |
| 11/25/22                                                               | DAY AFTER THANKSGIVING   |
| 12/23/22                                                               | DISCRETIONARY HOLIDAY    |
| 12/26/22                                                               | CHRISTMAS DAY (OBSERVED) |
| 1/2/23                                                                 | NEW YEARS (OBSERVED)     |
| 1/16/23                                                                | MARTIN LUTHER KING       |
| 4/6/23                                                                 | GOOD FRIDAY              |
| 5/29/23                                                                | MEMORIAL DAY             |
| 6/19/23                                                                | JUNETEENTH               |
| 7/4/23                                                                 | FOURTH OF JULY           |
| 9/4/23                                                                 | LABOR DAY                |
| 9/25/23                                                                | YOM KIPPUR               |
| 11/10/23                                                               | VETERANS DAY (OBSERVED)  |
| 11/23 - 11/24/23                                                       | THANKSGIVING             |
| 12/25/23                                                               | CHRISTMAS                |

For additional information regarding the Seventeenth Judicial Circuit Court please visit our website at: [www.17th.FLCourts.org](http://www.17th.FLCourts.org).

Your cooperation and patience is greatly appreciated,

Division (27)



## APPENDIX



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Congratulations! You're now **booked up** on Division 27's Local Rules of Court (Broward County, FL) which are pertinent to civil rights litigation!

