

SECTION 10 | PROPOSED ORDERS WITHOUT A HEARING

As set forth above, all motions do not require a hearing, and the Court may rule on motions without a hearing. If a party requests the Court rule on a motion without a hearing, the moving party should forward to the Court the motion, a proposed order and a request for resolution without a hearing, in the manner set forth below:

A. Proposed Orders without a hearing may be submitted to the Court via the Florida Courts e-Portal with a cover letter and courtesy copy of the motion, joint stipulation, etc. related to the proposed Order, which must be copied to all opposing counsel/unrepresented parties. The cover letter must state

(i) that opposing counsel/unrepresented party has been provided with the same materials being provided to the Court,

(ii) whether opposing counsel/unrepresented party consents to the relief requested in the motion and proposed order and, if so,

(iii) whether opposing counsel/unrepresented party agrees with the language of the proposed order.

B. If there is an unrepresented party involved in the case not using the e-Portal, the proposed Order must be submitted to the Court in writing, with sufficient copies for an original to be entered by the Court and a copy for each party not using e-Portal. Further, the party presenting the proposed Order, shall be responsible for providing addressed, stamped envelopes for parties not using the e-Portal. The proposed Order service list must contain addresses for any unrepresented party or party not using the e-Portal.

C. All consent Orders shall include the word "Consent" or "Agreed" in the caption of the proposed Order.

