

SECTION 6 | CANCELLATION OF HEARING

A. When cancelling a hearing, please call the Court with opposing counsel's office on the line. You may also email the Judicial Assistant and copy opposing counsel notifying the Judicial Assistant of the cancellation.

B. DO NOT assume the hearing is automatically removed from the Court's calendar. If you do not receive a telephone call or email confirming the cancellation, please try contacting the Judicial Assistant again. A *Notice of Cancellation* that has been e-filed with the Clerk is not sufficient notice of a cancellation. Cancellation of a hearing MUST be confirmed with and by the Court.

C. When a hearing on a motion to compel discovery or a motion for protective order has been placed on the Court's calendar, the hearing may not be cancelled without the Court's consent and an order or agreed order submitted to the Court ruling on said motion(s). See First Amended Administrative Order No. 88-2 on the Court's website.

