

SECTION 15 | PROCEDURES FOR SETTLEMENT/DISMISSAL OF CASES

If a case settles or is voluntarily dismissed and there are future hearings, or a trial scheduled on the Court's docket, please provide the Court's Judicial Assistant with a courtesy copy of an e- filed *Notice of Settlement or Dismissal* immediately by email to allow the Court to free up hearing/trial time for other cases. Counsel shall also notify the Court of any pending hearings that will be canceled as a result of the settlement. Parties are directed to file appropriate dismissal papers including the Final Disposition Form (see Form 1.998) as required by the Florida Rules of Civil Procedure (Rule 1.545). In the event of settlement, the parties shall immediately file a *Notice of Settlement*. The parties shall immediately meet and confer to prepare an *Agreed Case Management Order Regarding Settlement* (template found on the Court's website in Word format) to be submitted to the Court detailing the anticipated timeline for final disposition of the action pursuant to Rule 1.545 Fla. R. Civ. P. Additionally, the parties shall submit a stipulation for an order of dismissal or shall file a dismissal with prejudice. A copy of the mediation report is insufficient to remove the case from the Court's hearing calendar or trial docket.

