

SECTION 26 | WITHDRAWAL OF COUNSEL

All Motions to Withdraw must set forth reasons for withdrawal and be set for hearing, with proper notice to the client, in accordance with Fla. R. Gen. Prac. & Jud. Admin. 2.505(f)(1), and all parties/attorneys. If the motion is granted, the attorney moving to withdraw shall prepare a written order setting forth the client's last known address, telephone number, and email address. In addition, the order should provide the client a reasonable time period to retain an attorney. If the client is a corporation or other entity, the order should also contain a provision putting the client who is a business entity, trustee or a trust, personal representative of an estate, or otherwise named in a representative capacity, not an individual person, on notice that it cannot represent itself pro se through its owners, officers, directors, managers, or other representatives in Circuit Court. A template Division CV-E Order Granting Motion to Withdraw can be found on the Court's website in Word format.

