

SECTION 2 | SETTING CASE FOR JURY TRIAL

- Setting a case for a jury trial will be done through e-mail, if the parties agree on a trial week, mediator, and the JT is 5-days or less.
- Once a Motion to Set for Trial or Notice of Trial is filed, the moving party shall submit a copy of the motion/notice and completed trial set memorandum by email to the judicial assistant and copy all other attorneys and pro se parties. The parties shall complete all information in the form, including the desired mediator and trial date. The trial set memorandum and available trial dates are posted on the judges' webpage at <https://www.jud4.org/Ex-Parte-Dates-Judge-s-Procedures/Duval-Judges.aspx>.
- Judicial Assistant will set a time certain for a Motion to Set, if there are any disagreements on mediators, trial dates or if the JT will take longer than 5-days.

